MWBE and Services Procurement Committee Report 4 January 2018 Prepared by Alexandra Fleischer

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa, Bob Brown, Tom Richards, ICO Brian Sanvidge; Savin Program Director Pépin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Greg McDonald.

Allen Williams convened the meeting at 7:41 a.m.

Action Items

1. Rejection of Bids & Authorization to Re-Bid: Summer 2018 FF&E

Pépin Accilien stated that we are asking the Board to ratify the rejection by the Board Chair of all furniture bids received on December 7, 2017, and we are seeking authorization to re-bid the Summer 2018 FF&E for the Phase 2a/b Schools. Upon initial receipt of FF&E bids received on December 7, 2017, and subsequent review by Vargas Associates, several issues were identified in the proposals received that, in our opinion, were not in the best interest of the Board (incomplete bids, inconsistencies and late bids). Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Tom Richards. Second by Charlie Benincasa. Approved 5-0.

2. Authorization to Bid: District Wide Technology Mini-Bids (Phase 2a/b)

Pépin Accilien stated that we are asking for authorization to receive Mini-bids for Interactive White Boards, Classroom Amplification Systems as well as Network Electronics on February 12, 2018 for the Schools scheduled to complete construction in Summer of 2018. Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

3. Additional Moving Services: Dr. Freddie Thomas Learning Center

Pépin Accilien stated that this item is to issue a Purchase Order to Clark Moving & Storage for the relocation of School 16 contents at the Dr. Freddie Thomas Learning Center (DFTLC) Administrative Suite from the 3rd floor to the 1st floor during the December 2017 holiday break. The additional move also included protection and relocation of the painted Murals (on drywall and metal studs) from DFTLC to the RSMP Warehouse on Nassau Street. Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Mike Schmidt. Second by Tom Richards. Approved 5-0.

4. RFP Award: Environmental Monitoring & IAQ Consulting Services (Phase 2c/d)

Pépin Accilien stated this item is to authorize the Board Chair and Program Manager to enter into contract negotiations with the following firms at the following schools:

- Lu Engineers:
- Clara Barton School No. 2
- George Mather Forbes School No. 4
- Flower City School 30/54

Ravi Engineering:

- Dag Hammarskjold School No. 6
- Dr. Walter Cooper Academy School No. 10

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Tom Richards. Second by Bob Brown. Approved 5-0.

5. Change Orders to Monroe 2a Contractors

- #16 to MA Ferrauilo
- #10 to Eastcoast Electric

Pépin Accilien and Rob Skeele reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Bob Brown. Second by Mike Schmidt. Approved 5-0.

6. Change Orders to School 7 Contractor

• #8 and #9 to DiPasquale Construction

Pépin Accilien and Bob DiPaola reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Charlie Benincasa. Second by Mike Schmidt. Approved 5-0.

6. Change Orders to CSR 1/15 Contractor

• #4 and #5 to Holdsworth Klimowski

Pépin Accilien and Wayne Hermanson reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on January 8, 2018 by Mike Schmidt. Second by Tom Richards. Approved 5-0.

Non Action / Discussion Items

1. Report: Change Orders Authorized by Chair

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

Project	<u>Contractor</u>	Number	<u>Amount</u>
East	Steve General	RC-01	\$ 830.42
East	Steve General	RC-02	\$ 1,304.34
School 7	DiPasquale	GC-10	\$ 19,195.00
School 7	JW Danforth	MC-04	\$ 3,063.00
School 7	MA Ferrauilo	PC-05	\$ 4,532.00
Monroe 2a	Manning Squires	GC-21	\$ 12,347.62
Monroe 2a	Manning Squires	GC-22	\$ 1,649.26
Monroe 2a	Lloyd Mechanical	PC-17	\$ 4,020.01
Monroe 2a	Eastcoast Electric	EC-11	\$ 3,759.94
SWW	MA Ferrauilo	MC-02	\$ 2,863.00
SWW	MA Ferrauilo	PC-01	\$ 5,755.00
SWW	Eastcoast	EC-01	\$ 14,318.95
DFTLC	Steve General	GC-01	\$ 8,843.71
DFTLC	JW Danforth	MC-01	\$ 4,388.62
CSR	Thurston Dudek	PC-01	\$ (2,550.00)
CSR	Concord Electric	EC-03	\$ 25,140.00

2. Funding: School 6 Environmental Remediation

It was decided that this item will be discussed off-line between the Board Chair and District.

3. Funding: Charlotte Doors

Mark AuClair stated that the contingency allocated for this project is \$22,231. The three proposals from the Contractor Steve General, dated December 11, 2017, total \$33,870.38. The Committee discussed providing the hardware/materials and the District installing them, but it was decided this is not acceptable. It was also discussed providing hardware/materials for the original 8 doors in need, but we later identified 14 total so it was decided that this was not acceptable. The Board Chair and Members instructed Program Manager Mark AuClair to proceed with the project, as quoted by Steve General, not to exceed \$33,870.38.

4. Update: Smart Bond

Pépin Accilien stated that there is no update at this time from the State review Board. The next meeting is tentatively scheduled for April 2018.

5. Update: Community Schools Grant

Pépin Accilien stated that we are waiting for feedback from the District's Grant writer, and that this item will be discussed off-line between the Board Chair, Program Manager and District.

6. Update: A/E Contract Negotiation (School 30/54)

Pépin Accilien stated that the negotiations with Marcial Morales and LaBella Associates were successful, and their contract is being finalized.

7. Rescheduled Board Meeting Dates (Tuesdays)

Alexandra Fleischer stated that due to conflicts with the Board Chair's schedule, the Monthly meetings for February, March, April and June of this Fiscal Year will be moved to the next day (Tuesday) and are as follows:

- February: Tuesday, February 6, 2018
- March: Tuesday, March 6, 2018
- April: Tuesday, April 10, 2018
- June: Tuesday, June 5, 2018

Meeting adjourned at 8:22 a.m.